

07 NOV 2019

ErSed Reference: 19007-ERMR-04-191107

Compliance@planning.nsw.gov.au

SSD 7348 - Oakdale West Industrial Estate (OWE)

Environmental Representative: Monthly Report (ERMR #4)

Condition of Approval D119 e) for the Oakdale West Industrial Estate requires that the ER:

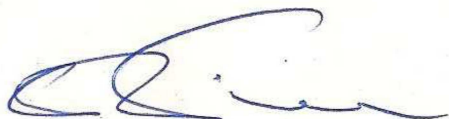
*“prepare and submit to the Planning Secretary and other relevant regulatory agencies, for information, an **Environmental Representative Monthly Report** providing the information set out in the Environmental Representative Protocol under the heading “Environmental Representative Monthly Reports.”*

*The **Environmental Representative Monthly Report** must be submitted within seven calendar days following the end of each month for the duration of the ER’s engagement, or as otherwise agreed with the Planning Secretary”.*

The following report is to be provided to the Planning Secretary.

Please contact me if you require further information.

Sincerely

A handwritten signature in blue ink, appearing to read "Carl Vincent".

Carl Vincent

Principal (ErSed Environmental Pty Ltd)

Environmental Representative for OWE

**SSD 7348 - Oakdale West Industrial Estate (OWE):
Environmental Representative Monthly Report (ERMR #4)
For the period 1 OCT to 31 OCT 2019**



1.	Construction activities carried out during the reporting period	No Construction activities have commenced at the site.		
2.	Proposed upcoming construction works (where known)	Date of commencement of works has not as yet been indicated. No upcoming construction works are planned at this time.		
3.	ER activities undertaken during this reporting period			
	<u>Site inspections</u>	No Site Inspections have been undertaken in this period		
	<u>Audits undertaken</u>	No Audits have been undertaken in the period.		
4.	Summary of Community Consultation	Summary of Community Consultation The Draft Community Consultation Strategy (CCS) draft prepared and issued to DPIE for comment, with comments to be incorporated and CCS finalised. The CCS includes the register of consultation and communication for the Project. A summarised extract for the period is provided as Attachment 1. Complete records of the register are available if required.		
5.	Summary of Complaints	No complaints were received during the period:		
6.	Summary of Incidents	No Incidents have occurred during the project A breach of the perimeter fence occurred sometime prior to 16/10/19. See 12. below		
7.	Evaluation of Environmental Performance	No works have commenced at the project.		
8.	Analysis of Lesson Learnt and Opportunities for improvement	No works have commenced at the project.		
9.	Any changes to the project including changes to CEMP and other Project Documentation	The CEMP and other Project documentation was submitted to DPIE for initial comment The documents have been provided to the ER for review and comment Feedback has been received and the documents are to be finalised and resubmitted to the Planning Secretary with an accompany statement from the ER per the requirements of Condition D127d)		
10.	Any meetings attended by ER	The ER has been involved in the following meetings; <table border="1" data-bbox="603 1406 1353 1541"> <tr> <td>1/10/19</td> <td><u>Community Engagement Workshop</u> Workshop included ER, Goodman, Contractors and members of the Community Consultation Team to discuss and confirm process for receiving, responding and reporting to community issues.</td> </tr> </table>	1/10/19	<u>Community Engagement Workshop</u> Workshop included ER, Goodman, Contractors and members of the Community Consultation Team to discuss and confirm process for receiving, responding and reporting to community issues.
1/10/19	<u>Community Engagement Workshop</u> Workshop included ER, Goodman, Contractors and members of the Community Consultation Team to discuss and confirm process for receiving, responding and reporting to community issues.			
11.	Summary of documents issued by the ER	NIL		
12.	Closing Remarks	A fence breach occurred on or before 16/10/19. <ul style="list-style-type: none"> Trespassers cut through the fence of a neighbouring property to the south of Oakdale West (20 Aldington Road). A small amount of material (linoleum) was dumped onto the Aldington Road reserve and also with the 20 Aldington Road Property the trespassers then cut the OWE fence to gain illegal access to OWE by vehicle Goodman advised the landholder to report the dumping via https://ridonline.epa.nsw.gov.au/#/home The breach to the OWE fence line has been repaired 		

Attachment 1 – Extract of Consultation and Communication Register

Date	Responsible Rep	In/Out	Initial Communication Method/Tool	Contact Name/Organisation	Documentation Saved?	Nature of Complaint/Enquiry/Communication	Summary of Issues/Details of Communication	Resolution
2/10/2019	Daniel Thompson	Outgoing	email	Emmaus College	Yes	Email to follow up on CTMP response	CTMP documentation provided with request for any comments to be received by Friday 5/10	
2/10/2019	Daniel Thompson	Outgoing	email	Principal Trinity Catholic Primary	Yes	Email to follow up on CTMP response	CTMP documentation provided with request for any comments to be received by Friday 5/10	
3/10/2019		Outgoing	email	20 Aldington Rd	Yes	Correspondence confirming double glazing works completed with new blinds to be sourced and fitted	Double glazing fitted to address noise issues	Double glazing fitted
17/10/2019	Kym Dracopoulos	Incoming	email	20 Aldington Rd	Yes	Image of fence breach from southern side of site into 20 Adlington Rd anticipated during Labour Day weekend 2019	Illegal dumping and property damage	
17/10/2019	Kym Dracopoulos	Outgoing	email	20 Aldington Rd	Yes	Identifying fence repaired with suggestion for adjacent owner to contact ridonline.epa.nsw.au	Illegal dumping and property damage	Contractors to install cameras once construction commences early 11/2019
18/10/2019	Daniel Thompson	Outgoing	phone	Emmaus College	No	Called to follow up on response to CTMP - no response	No Answer - message left	Requested a return call to discuss CTMP
18/10/2019	Daniel Thompson	Outgoing	phone	Principal Trinity Catholic Primary	No	Called to follow up on response to CTMP - no response	Left message with Michelle on reception	Requested a return call to discuss CTMP
18/10/2019	Daniel Thompson	Incoming	phone	Emmaus College	No	Returned Call re CTMP	Advised to speak with head office - Michael Prusciano	Subsequent call to Michael
18/10/2019	Daniel Thompson	Outgoing	phone	Emmaus College	No	Called to follow up on response to CTMP - no response	No Answer - message left	Requested a return call to discuss CTMP and sent follow up email

Date	Responsible Rep	In/Out	Initial Communication Method/Tool	Contact Name/Organisation	Documentation Saved?	Nature of Complaint/Enquiry/Communication	Summary of Issues/Details of Communication	Resolution
18/10/2019	Daniel Thompson	Outgoing	email	Emmaus College	No	Emailed CTMP documentation for comment	Follow up request for comments on the CTMP	
18/10/2019	Daniel Thompson	Outgoing	email	Principal Trinity Catholic Primary	No	Emailed CTMP documentation for comment	Follow up request for comments on the CTMP	
22/10/2019	Daniel Thompson	Outgoing	phone	Principal Trinity Catholic Primary	No	Called to follow up on response to CTMP & attendance at community consultation meeting 7/11 - no response	Left message with Amanda on reception	Requested a return call to discuss CTMP and meeting; and sent follow up email
22/10/2019	Daniel Thompson	Outgoing	email	Emmaus College	No	Emailed CTMP documentation for comment & community consultation meeting details for 7/11	Follow up request for comments on the CTMP and community consultation meeting attendance	
22/10/2019	Daniel Thompson	Outgoing	email	Principal Trinity Catholic Primary	No	Emailed CTMP documentation for comment & community consultation meeting details for 7/11	Follow up request for comments on the CTMP and community consultation meeting attendance	
22/10/2019	Daniel Thompson	Outgoing	phone	Emmaus College	No	Discussed response to CTMP & attendance at community consultation meeting 7/11	To review CTMP documentation and respond with comments. Confirmed attendance at 7/11 meeting	Requested a return call to discuss CTMP and meeting; and sent follow up email
22/10/2019	Kate McKinnon	Outgoing	phone	20 Aldington Rd	No	Contacted to inform of initial community consultation meeting	I called to advise of pre kick off consultation meeting to be held on the 7th November Introduced and outlined CC Team role. Discussed the provision of a hotline for enquiries/complaints	Email summary of date time location of meeting and 1300 number to be sent

Date	Responsible Rep	In/Out	Initial Communication Method/Tool	Contact Name/Organisation	Documentation Saved?	Nature of Complaint/Enquiry/Communication	Summary of Issues/Details of Communication	Resolution
22/10/2019	Kate McKinnon	Outgoing	phone	1-23 Aldington Road	No	Contacted to inform of initial community consultation meeting	NO Answer - msg left introducing CC Team and advising I will follow up with an email with details this afternoon	Email summary of date time location of meeting and 1300 number to be sent
22/10/2019	Kate McKinnon	Outgoing	phone	Little Smarties	No	Contacted to inform of initial community consultation meeting	Spoke with director. Introduced CC team and our role in the project. Advised meeting to be held on 7th at 11.30. advised would follow up with email summary	Email summary of date time location of meeting and 1300 number to be sent
22/10/2019	Kate McKinnon	Outgoing	phone	Emmaus Village	No	Contacted to inform of initial community consultation meeting	NO Answer - msg left introducing CC team and advising I will follow up with an email with details this afternoon	Email summary of date time location of meeting and 1300 number to be sent
22/10/2019	Kate McKinnon	Outgoing	phone	Mamare Anglican Capital Works Manager	No	Contacted to inform of initial community consultation meeting	NO Answer - msg left introducing CC Team and advising I will follow up with an email with details this afternoon	Email summary of date time location of meeting and 1300 number to be sent
22/10/2019	Kate McKinnon	Outgoing	phone	Mamre Anglican Principal	No	Contacted to inform of initial community consultation meeting	Principal unavailable : Advised I will email details to Cathie	Email summary of date time location of meeting and 1300 number to be sent
23/10/2019	Kate McKinnon	Outgoing	phone	WaterNSW	No	Contacted to inform of initial agency consultation meeting	Introduced myself and CC Team and advised of our role with the Oakdale West project. Advised Initial Agency Meeting planned for the 7 November 2019 and advised we will send out formal invite in next week with further details. Confirmed we have correct email address on file	Formal invite to be emailed within next week
23/10/2019	Kate McKinnon	Outgoing	phone	Penrith City Council	No	Contacted to inform of initial agency consultation meeting	No Answer - Message Left advising SLR are comm consult reps for the Oakdale West project and that we will be emailing a formal invite to the Initial Agency meeting in the next week	Formal invite to be emailed within next week

Date	Responsible Rep	In/Out	Initial Communication Method/Tool	Contact Name/Organisation	Documentation Saved?	Nature of Complaint/Enquiry/Communication	Summary of Issues/Details of Communication	Resolution
23/10/2019	Kate McKinnon	Outgoing	phone	Endeavour Energy	No	Contacted to inform of initial agency consultation meeting	No Answer - Message Left advising SLR are comm consult reps for the Oakdale West project and that we will be emailing a formal invite to the Initial Agency meeting in the next week	Formal invite to be emailed within next week
23/10/2019	Kate McKinnon	Outgoing	phone	Transgrid	No	Contacted to inform of initial agency consultation meeting	Introduced and advised of CC Team role with the Oakdale West project. Advised Initial Agency Meeting planned for the 7 November 2019 and advised we will send out formal invite in next week with further details. Confirmed we have correct email address on file	Formal invite to be emailed within next week
23/10/2019	Kate McKinnon	Outgoing	phone	TfNSW	No	Contacted to inform of initial agency consultation meeting	Introduced and advised of CC Team role with the Oakdale West project. Advised Initial Agency Meeting planned for the 7 November 2019 and advised we will send out formal invite in next week with further details. Confirmed we have correct email address on file	Formal invite to be emailed within next week
23/10/2019	Kate McKinnon	Outgoing	phone	Sydney Water	No	Contacted to inform of initial agency consultation meeting	Introduced and advised of CC Team role with the Oakdale West project. Advised Initial Agency Meeting planned for the 7 November 2019 and advised we will send out formal invite in next week with further details. Confirmed we have correct email address on file	Formal invite to be emailed within next week
23/10/2019	Kate McKinnon	Outgoing	phone	RMS	No	Contacted to inform of initial agency consultation meeting	No Answer - Message Left advising SLR are comm consult reps for the Oakdale West project and that we will be emailing a formal invite to the Initial Agency meeting in the next week	Formal invite to be emailed within next week

Date	Responsible Rep	In/Out	Initial Communication Method/Tool	Contact Name/Organisation	Documentation Saved?	Nature of Complaint/Enquiry/Communication	Summary of Issues/Details of Communication	Resolution
23/10/2019	Kate McKinnon	Outgoing	phone	NRAR	No	Contacted to inform of initial agency consultation meeting	No Answer - Message Left advising SLR are comm consult reps for the Oakdale West project and that we will be emailing a formal invite to the Initial Agency meeting in the next week	Formal invite to be emailed within next week
23/10/2019	Daniel Thompson	Incoming	email	Emmaus College	Yes	Review of CTMP	Emmaus College appreciate efforts to minimise heavy vehicle movements during pick up/drop off and request communications be maintained	Ongoing communications via meetings and open comms channels
25/10/2019	Daniel Thompson	Outgoing	phone	Principal Trinity Catholic Primary	No	Called to follow up on response to CTMP & attendance at community consultation meeting 7/11	Left message with reception. Principal away today and left a message for Assistant Principal to return call	Requested a return call to discuss CTMP and meeting
25/10/2019	Daniel Thompson	Incoming	phone	Assistant Principal Trinity Catholic Primary	No	Returned call re CTMP & attendance at community consultation meeting 7/11	Discussed details of CTMP and Consultation Meeting. Assistant Principal would review and respond to both	Followed up with an email providing details of both matters
28/10/2019	Daniel Thompson	Outgoing	phone	Assistant Principal Trinity Catholic Primary	No	Left msg with Michelle (reception) requesting call back re CTMP and community consultation attendance	Left msg with Reception requesting call back re CTMP and community consultation attendance	
28/10/2019	Daniel Thompson	Incoming	phone	-Assistant Principal Trinity Catholic Primary	Yes	Returned call re CTMP & attendance at community consultation meeting 7/11	Discussed details of CTMP and Consultation Meeting, with A. Principal identifying he provide response confirming no concerns with CTMP and attendance at Community Meeting on 7/11	Assistant Principal sent follow up email confirming no CTMP concerns and meeting attendance
29/10/2019	Kate McKinnon	Outgoing	Phone	Manager - Property Developments Diocese of Parramatta	Yes	Dilapidation Report Inspections - Emmaus College and Retirement Village	Discuss making arrangements for a dilapidation report inspection to be undertaken for the College and Retirement Village	Follow up Email sent with further details, Manager PDD to liaise with school and village to find appropriate time for appointment

Date	Responsible Rep	In/Out	Initial Communication Method/Tool	Contact Name/Organisation	Documentation Saved?	Nature of Complaint/Enquiry/Communication	Summary of Issues/Details of Communication	Resolution
29/10/2019	Kate McKinnon	Outgoing	Phone	Emmaus College	No	Dilapidation Report Inspections - Emmaus	Phoned to follow up making appointment to inspect. College will email availability once they had a chance to review	Follow up if response is not forthcoming
31/10/2019	Kate McKinnon	Outgoing	phone	20 Aldington Rd	Yes	Dilapidation Report Inspections - Appointment	Phoned to make appointment for dilapidation assessment. Resident advised anytime tomorrow (01.11.19) is fine, just after 8:30 and to phone prior as he has a dog on site. Also asked for RSVP to comm consult meeting – Resident advised his brother will attend	details sent to David Claxton via email - email saved under 20 Aldington
31/10/2019	Kate McKinnon	Outgoing	phone	20 Aldington Rd	No	Dilapidation Report Inspections - Appointment Cancellation	Phoned to advise appointment is cancelled for tomorrow and we will contact them to reschedule for next week	phone to arrange rescheduled appointment once day/time confirmed by client
31/10/2019	Kate McKinnon	Outgoing	phone	Emmaus College	No	Dilapidation Report Inspections - Appointment Cancellation	Phoned to advise appointment is cancelled for tomorrow and we will contact them to reschedule for next week	Phone to arrange rescheduled appointment once day/time confirmed by client
31/10/2019	Kate McKinnon	Outgoing	phone	Emmaus Village	No	Dilapidation Report Inspections - Appointment Cancellation	Left msg with admin assistant advising appointment is cancelled for tomorrow and we will contact them to reschedule for next week	Phone to arrange rescheduled appointment once day/time confirmed by client